



THINK GREEN...GET PAID FASTER

SC Builders is switching to electronic payments only.

Benefits

- ✓ Faster Payment by eliminating the window of time from when the check is mailed and no more lost checks in the mail.
- ✓ Save Valuable Time. No more trips to the bank to deposit your payments, and no waiting for the check to clear. Your money will be in your account and available for use without any hassle.
- ✓ A notification email will be sent when payment is made.

Requirements

1. Complete the attached SC Builders Electronic Payment Authorization Form.
2. Submit the completed form and voided check to SC Builders via:

E-mail: EFT@scbuildersinc.com

Mail: SC Builders, Inc.
910 Thompson Place
Sunnyvale, CA 94085

If you have any questions, please don't hesitate to reach us by phone at (408) 328-0688 or email us at EFT@scbuildersinc.com.



ELECTRONIC PAYMENT AUTHORIZATION

ONLY TYPED FORMS WILL BE ACCEPTED

Payments will be issued **ONLY** if the Payee Name and Address on this form **EXACTLY** match the Payee Name and Address on the receiving bank account.

Federal ID Number / Social Security Number _____

Payee Name _____

Payee Street Address _____

Payee City _____ Payee State _____ Payee Zip _____

Remittance Notification E-mail Address _____
(only one e-mail address per remittance)

FINANCIAL INSTITUTION INFORMATION

Checking

Savings

(A voided check must be attached to the authorization form)

Financial Institution Name _____

Financial Institution City and State _____

Routing Number (ABA) _____

Account Number _____

I confirm that the routing number and account number provided on this form are correct. I understand that any incorrect information is subject to service fees. I certify that I am an authorized signer for the company listed above.

Authorized Name _____ Title _____

Authorized Signature _____

Please remit the Signed Authorization Form and Voided Check to:

SC Builders, Inc.

Attn: Accounts Payable

910 Thompson Place

Sunnyvale, CA 94085

Please direct any questions to EFT@scbuildersinc.com